

## TEACHING FOR MASTERY 2019-20 WELCOME PACK

Welcome to the Teaching for Mastery programme for the academic year 2019-20.

For taking part in the programme your school is entitled to £1000 worth of funding to help towards participation costs. *(No further funding can be claimed for)*. Please complete the online form to enable us to release these funds. <https://bit.ly/2mFFnP6>. Once ALL 53 schools have completed this form we will release the funding via BASC's transfer (in approximately January 2020). *(Please note that should your school withdraw from the programme or your Specialist feel that you have not fully participated, the Hub reserves the right to request reimbursement of this funding)*.

**Deadline for completing this form is the 31<sup>st</sup> January 2020.**

### **How to claim your match-funded textbook grant**

Also available to your school for participation is a further match-funded payment of up to £2000 for textbooks from the DfE approved list. ***The closing date for all claims is the 15<sup>th</sup> of July 2020.***

The books on the current list are -

- Maths – No Problem! (published by Maths – No Problem!)
- Power Maths Key Stage 1 (published by Pearson)
- Power Maths Key Stage 2 (published by Pearson)

The funding is principally intended to cover **printed materials only** although there are some exceptions to this, notably where online subscriptions relate *directly (teaching guides)* to the books above. If you are unsure, please check with [jurassicmaths@woodroffe.dorset.sch.uk](mailto:jurassicmaths@woodroffe.dorset.sch.uk) before purchasing.

To claim the match-funding you will need to submit 3 documents, an **invoice from your school**, a **Jurassic Maths Hub Audit Trail** together with an **itemised receipt/invoice (NOT QUOTE) from the publishers** showing how much has been paid for your books.

Please note the following conditions to help with your claim:

- Schools can claim up to **50%** of their total expenditure
- A maximum of **£2000** can be claimed per school
- Schools can make **ONE** claim only
- VAT cannot be included or claimed for
- You cannot claim for: MNP Video Library online subscription, PD days, Progress tests or any Mathsteasers books
- Books must have been purchased this academic year

### **Example of an invoice**

Please refer to the attached example.

[School Name or Logo etc.]

# INVOICE

To: Maths Hub Administrator  
The Jurassic Maths Hub  
  
The Woodroffe School  
  
Uplyme Road  
  
Lyme Regis  
Dorset  
DT7 3LX

Invoice Date:  
Invoice  
Number:  
Client  
Reference: HUBP 2019 TEXTBOOK  
Purchase  
Order:  
:

## Additional information

Description	Cost (50%)	Total	
For match-funding of [publishers name] textbooks purchased to the total value of [INSERT] at 50%, capped at £2000  <i>Please include publisher</i>	[INSERT]		£  [INSERT]

**Total amount due** £ [INSERT]

*Payment should be made as per the agreed terms*

**Registered Address:**

**Contact Information**

School address

**Payment Details**

Bank Name:

Sort code:

Account No.: